



# AT&T Next<sup>®</sup>, AT&T Next Every Year<sup>SM</sup>, and Tablet Installment Agreements

AT&T Next<sup>®</sup>, AT&T Next Every Year<sup>SM</sup>, and tablet installment agreements offer you the choice to purchase a mobile device with \$0 down and the retail price divided into low monthly installment payments. For some customers, a down payment of 30% may be required and the remainder of the retail price will be divided into low monthly installment payments. Sales tax on the full retail price is due at the time of sale.

- **AT&T Next:** Make 30 monthly installment payments and be eligible for upgrade with eligible trade-in when you've paid 80% of the full retail price (approximately 24 months). A down payment may be required.
- **AT&T Next Every Year:** Make 24 monthly installment payments and be eligible for upgrade with eligible trade-in when you've paid 50% of the full retail price (approximately 12 months). A down payment may be required.

**Note:** Tablets are available on a separate 20-month installment agreement that does not include an upgrade option.

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## About installment agreements

The maximum number of devices allowed on an installment agreement is determined on a per-account basis. To find out the number of devices available on your account, contact your account administrator.

Installment agreements give you the flexibility to:

- Pay off your device in full at any time.
- Trade in your device for a new device after you meet all eligibility requirements. Your device must be in good physical and fully functional condition.



- Accelerate your payments to pay off your installment agreement in full, and trade in your eligible device sooner.

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## Installment agreements and new devices

With an installment agreement, you can divide the retail price of your smartphone into low monthly installment payments. To reduce your monthly payment, you can make a down payment at the time of purchase.

You can purchase many of the smartphones and tablets sold in Premier on installment agreements, or you can start a new installment agreement when you upgrade an existing device.

### Purchase a device on an installment agreement

1. On the **Phones & Devices** page, find the device you want, and then click **View**. The **Device Details** page appears.
2. To view all available installment pricing options, click the arrow to the right of **Installment Plans**.
3. Select either **AT&T Next** or **AT&T Next Every Year**, and then enter a down payment or proceed without making a down payment.
4. (Optional) To make an optional down payment:
  - Click **Add optional down payment**. The **Optional Down Payment** window appears.
  - Enter the down payment amount, and click **Update**.
  - Click **Save and Close**.
5. Click **Add to Cart** and proceed with your shopping experience.

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## Installment agreements and upgrades

With an installment agreement, you can upgrade to a new device as soon as you meet all upgrade eligibility requirements.

**Note:** Tablets are available on a separate 20-month installment agreement that does not include an upgrade option.

### Upgrade eligibility requirements

To trade in an eligible device and upgrade to a new device, you must meet the following requirements:

- You must have received at least 2 bills and made 2 installment payments.
- Your account must be in good standing.



- You must have paid the minimum percentage of the full retail price for the device, based on your installment agreement:
  - **AT&T Next:** 80% of the full retail price
  - **AT&T Next Every Year:** 50% of the full retail price

## Upgrade options

The following upgrade options may be available, depending on your eligibility.

- **Early Upgrade:** After 2 months, you can make a lump sum payment to reach upgrade eligibility.\*
- **Reach Upgrade Eligibility:** Pay your monthly installments until you reach upgrade eligibility.\*
  - **AT&T Next:** Make approximately 12 monthly payments (to reach 80% of the full retail price) to upgrade with eligible trade-in.
  - **AT&T Next Every Year:** Make approximately 24 monthly payments (to reach 50% of the full retail price) to upgrade with eligible trade-in.
- **Pay Off:** At any time, pay off all your monthly installments, keep your smartphone, and purchase a new one.

\*These upgrades require the trade in of your AT&T financed smartphone (or 1 of the same make and model) in fully functional and good physical condition, along with the purchase of a new smartphone with qualifying service.

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## Upgrade your device

You can upgrade to a new device using 1 of these options, depending on your eligibility.

### Pay off device

Pay off all your monthly installments, keep your current device, and purchase a new one.

1. Log in to **Premier**, and then click **Shop**.
2. If prompted, select the applicable employee group.
3. On the **Let's Get Started** page, select **Upgrade a device**, enter the phone number for the device you want to upgrade, and then click **Continue**.
4. On the **Phones & Devices** page, click **Smartphones**. The **Phone & Devices** page appears.
5. Select a new smartphone. The **Device Details** page appears.
6. To view all available installment pricing options, click the arrow to the right of **Installment Plans**.



7. Select either **AT&T Next** or **AT&T Next Every Year**, and then enter a down payment or proceed without making a down payment.
8. (Optional) To make an optional down payment:
  - Click **Add optional down payment**. The **Optional Down Payment** window appears.
  - Enter the down payment amount, and click **Update**.
  - Click **Save and Close**.
9. Click **Add to Cart**. The **Device Upgrade Options** page appears.
10. Select **Pay Off Device**.
11. Enter your billing and credit card information, and then click **Submit**. The **Thank You for Your Payment** page appears.
12. Click **Continue Shopping**, and then continue with your order.

## Trade in device

Trade in your eligible device after you've paid sufficient monthly installments to reach upgrade eligibility. (**Reach Upgrade Eligibility** is defined in [Upgrade options](#) above.)

1. Complete Steps 1 to 7 in the [Pay off device](#) section.
2. On the **Device Upgrade Options** page, select **Trade In Device**.
3. Answer the questions to assess your device's condition, and then click **Check Trade-In Eligibility**.
  - If you're eligible to trade in your device, check the box to agree to return your eligible device within 30 days, and then click **Continue**. The **Accessories** page appears, and you can continue with your order.
  - If you're not eligible to trade in your device, you can choose to pay off your device, stay on your current installment agreement, or visit an AT&T retail store.

**Note:** When you trade in your device, we'll send you a return box with your new device. You'll have 30 days to return your trade-in device.

## Pay to upgrade now and trade in device

Make a lump sum payment to reach upgrade eligibility and trade-in your current device. (**Early Upgrade** is defined in [Upgrade options](#) above.)

1. Complete Steps 1 to 7 in the [Pay off device](#) section.
2. On the **Device Upgrade Options** page, select **Pay to Upgrade Now and Trade In**.
3. Answer the questions to assess your device's condition, and then click **Check Trade-In Eligibility**.
  - If you're eligible to pay to upgrade now and trade in your device, check the box to agree to return your eligible device within 30 days, enter your billing and credit card information, and then click **Submit and Continue**. The **Thank You for Your Payment** page appears, where you can continue with your order.



- If you're not eligible to pay to upgrade now and trade in your device, you can choose to pay off your device, stay on your current installment agreement, or visit an AT&T retail store.

**Note:** When you trade in your device, we'll send you a return box with your new device. You'll have 30 days to return your trade-in device.

For more information about orders or upgrades, see [Help with Your Order](#).

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## Manage your account

If your permissions allow, you can view the payment history for the wireless numbers on your account on the Premier homepage.

If you suspend a wireless number that's on an installment agreement, the installment payment is still due monthly during the suspension period. For more information, see [Suspend and Reinstate Service](#).

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