AT&T Next, AT&T Next Every Year, and Tablet Installment Agreements

AT&T Next® and AT&T Next Every Year℠ offer you the choice to purchase a mobile device with $0 down and the retail price divided into low monthly installment payments. For some customers, a down payment of 30% may be required and the remainder of the retail price will be divided into low monthly installment payments. Sales tax on the full retail price is due at the time of sale.

- **AT&T Next**: Make 30 monthly installment payments and be eligible for upgrade with eligible trade-in when you’ve paid 80% of the full retail price (approximately 24 months). A 30% down payment may be required.
- **AT&T Next Every Year**: Make 24 monthly installment payments and be eligible for upgrade with eligible trade-in when you’ve paid 50% of the full retail price (approximately 12 months). A 30% down payment may be required.

**Note**: Tablets are available on a separate 20-month installment agreement that does not include an upgrade option.

The maximum number of devices allowed on an installment agreement is determined on a per-account basis. To find out the number of devices available on your account, contact your account administrator.

Installment agreements give you the flexibility to:
- Pay off your device in full at any time.
- Trade in your device for a new device after you meet all eligibility requirements. Your device must be in good physical and fully functional condition.
- Accelerate your payments to pay off your installment agreement in full, and trade in your eligible device sooner.

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**Installment Agreements and New Devices**

With an AT&T Next or AT&T Next Every Year installment agreement, you can divide the retail price of your smartphone into low monthly installment payments. To reduce your monthly payment, you can make a down payment at the time of purchase.
You can purchase many of the smartphones and tablets sold in Premier on installment agreements, or you can start a new installment agreement when you upgrade an existing device.

To find eligible devices, go to the Phone & Device Selection page, and from the Pricing filter, select Installment pricing.

### Purchase a device on an installment agreement

1. On the Phone & Device Selection page, select a device. The Device Details page appears.
2. To view pricing options, click the arrow next to AT&T Next.
3. Under Number of payments, select either 30 (AT&T Next) or 24 (AT&T Next Every Year), and then do 1 of these things:
   - To purchase without a down payment, leave the Due now box at $0.00.
   - To make an optional down payment, enter the down payment amount in the Due now box, and then click Update.
4. Click Add to Cart and proceed with your shopping experience.

### Installment Agreements and Upgrades

With an AT&T Next or AT&T Next Every Year installment agreement, you can upgrade to a new device as soon as you meet all upgrade eligibility requirements.

**Note:** Tablets are available on a separate 20-month installment agreement that does not include an upgrade option.

### Upgrade eligibility requirements

To trade in an eligible device and upgrade to a new device, you must meet the following requirements:

- You must have received at least 2 bills and made 2 installment payments.
- Your account must be in good standing.
- You must have paid the minimum percentage of the full retail price for the device, based on your installment agreement:
  - AT&T Next: 80% of the full retail price
  - AT&T Next Every Year: 50% of the full retail price

### Upgrade options

The following upgrade options may be available, depending on your eligibility.

- **Early Upgrade:** After 2 months, you can make a lump sum payment to reach upgrade eligibility.*
  - AT&T Next: Pay 80% of the full retail price to upgrade with eligible trade-in.
  - AT&T Next Every Year: Pay 50% of the full retail price to upgrade with eligible trade-in.
- **Reach Upgrade Eligibility:** Pay your monthly installments until you reach upgrade eligibility.*
- **AT&T Next**: Make approximately 24 monthly payments (to reach 80% of the full retail price) to upgrade with eligible trade-in.
- **AT&T Next Every Year**: Make approximately 12 monthly payments (to reach 50% of the full retail price) to upgrade with eligible trade-in.

- **Pay Off**: At any time, pay off all your monthly installments, keep your smartphone, and purchase a new one.

*These upgrades require the trade in of your AT&T financed smartphone (or one of same make and model) in fully functional and good physical condition, along with the purchase of a new smartphone with qualifying service.

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## Upgrade Your Device

You can upgrade to a new device using one of the following options, depending on your eligibility.

### Pay off device

Pay off all your monthly installments, keep your current device, and purchase a new one.

1. On the **Phones & Devices** page, click **Smartphones**. The **Phone & Device Selection** page appears.
2. Select a new smartphone. The **Device Details** page appears.
3. Select a pricing option to pay for your new device, and then click **Add to Cart**. The **Device Upgrade Options** page appears.
4. Select **Pay Off Device**.
5. Enter your billing and credit card information, and then click **Submit**. The **Thank You for Your Payment** page appears.
6. Click **Continue Shopping**, and then continue with your order.

### Trade in device

Trade in your eligible device after you’ve paid sufficient monthly installments to reach upgrade eligibility. **Note**: Reach upgrade eligibility is defined in the **Upgrade options** section above.

7. On the **Phones & Devices** page, click **Smartphones**. The **Phone & Device Selection** page appears.
8. Select a new smartphone. The **Device Details** page appears.
9. Select a pricing option to pay for your new device, and then click **Add to Cart**. The **Device Upgrade Options** page appears.
10. Select **Trade In Device**.
11. Answer the questions to assess your device’s condition, and then click **Check Trade-In Eligibility**.
    - If you’re eligible to trade in your device, check the box to agree to return your eligible device within 30 days, and then click **Continue**. The **Accessories** page appears, and you can continue with your order.
– If you’re not eligible to trade in your device, you can choose to pay off your device, stay on your current installment agreement, or visit an AT&T retail store.

**Note:** When you trade in your device, we’ll send you a return box with your new device. You’ll have 30 days to return your trade-in device.

### Pay to upgrade now and trade in device

Make a lump sum payment to reach upgrade eligibility and trade-in your current device. **Note:** Early upgrade is defined in the Upgrade options section above.

12. On the **Phones & Devices** page, click **Smartphones**. The **Phone & Device Selection** page appears.
13. Select a new smartphone. The **Device Details** page appears.
14. Select a pricing option to pay for your new device, and then click **Add to Cart**. The **Device Upgrade Options** page appears.
15. Select **Pay to Upgrade Now and Trade In**.
16. Answer the questions to assess your device’s condition, and then click **Check Trade-In Eligibility**.
   – If you’re eligible to pay to upgrade now and trade in your device, check the box to agree to return your eligible device within 30 days, enter your billing and credit card information, and then click **Submit and Continue**. The **Thank You for Your Payment** page appears, where you can continue with your order.
   – If you’re not eligible to pay to upgrade now and trade in your device, you can choose to pay off your device, stay on your current installment agreement, or visit an AT&T retail store.

**Note:** When you trade in your device, we’ll send you a return box with your new device. You’ll have 30 days to return your trade-in device.

For more information about orders or upgrades, see Help with Your Order.

### Manage Your Account

As an administrator, you can manage purchasing preferences for equipment. By default, the preference that enables users to buy devices on an installment agreement is set to **Allowed**, but you can change this setting if needed.

### Change preferences to prevent buying on installment agreements

17. On the Premier homepage, under **Settings**, click **Manage Product Preferences**. The **Manage Product Preferences** page appears.
18. To expand the **Purchasing Preferences** menu, click the plus sign (+).
19. Click **Other Purchasing Preferences**, uncheck **Allow users to purchase wireless devices with no annual contract**, and then click **Continue**. The **Verify Product Preferences** page appears.
20. If the information is correct, click **Submit**. The **Confirm Manage Product Preferences** page appears.
Save your request number for your records.
For more information about product preferences, see Manage Product Preferences.

Transfer wireless numbers

You can transfer wireless numbers that have devices on installment agreements from one billing account to another. All payments made prior to the transfer remain on the original account. Payments made after the transfer appear on the new account.

If you want to reassign a wireless number on an installment agreement to a different foundation account, the balance on the installment agreement must be paid in full.

For more information about transferring wireless numbers between accounts, see Transfer a Number to Another Billing Account, Reassign Wireless Number to Another Foundation Account, or Transfer Billing Responsibility.

Account activity and reports

On the Premier homepage, you can:

- View installment activity, including all the wireless numbers that are on active installment agreements for a billing account.
- View the status of payments for each wireless number on an installment agreement.

To find wireless numbers that might qualify for an installment agreement, view the Upgrade Eligibility report.

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